

Mid-Atlantic Chapter International Erosion Control Association (MAC/IECA) Board of Directors Meeting Minutes



www.macieca.org

Location: Teleconference
Date: November 1, 2017
Scheduled Time: 12:00 p.m.

Meeting called to order by Dylan Drudul at 12:04 p.m.

Attendance / Role Call:

Present:

Dylan Drudul (President)
Dan Fisk (2nd Vice President)
Butch Wilson (Maryland Representative)
Scott Keefer (Treasurer)
Paul Clement (Maryland Representative)
Charles Riling (West Virginia Representative)
Robert Pickett (Virginia Representative)
Brooke Schiavone (Pennsylvania Representative)
Kim Edelman (Pennsylvania Representative)
Tom Master (Maryland Representative)
John Gonzalez (Maryland Representative)

Excused Absence:

Bryce Miller (Secretary)
Robert Connelly (Virginia Representative)
Dale Foxwell (Maryland Representative)

Not Present:

Clayton Ballard (Maryland Representative)
Don Sheaffer (Pennsylvania Representative)
Craig Metzgar (New Jersey Representative)
Don Knezick (New Jersey Representative)
Kyle Bickling (Virginia Representative)
Steve Zwilling (At Large Representative)
Carissa Agnese (Virginia Representative)
Pat Menichino (Virginia Representative)
Thomas DiLoreto (Virginia Representative)
Roy Van Houten (Virginia Representative)
John Peterson (Virginia & DC Representative)

Presidents Message: Dylan Drudul

- No report.

Secretaries Report: Bryce Miller - Secretary (Absent)

- Tom Master moved to approve the previous meeting minutes. Paul Clement seconded. Motion Carried.

Treasurers Report: Scott Keefer- Treasurer

- Membership Dues check received from IECA.
- -D&O and Event Liability Forms submitted to IECA
- Dan Fisk to check with Bryce Miller regarding receipt of a check from VDOT for the 24th Annual Conference.
- Current Balance is roughly \$24,463.03.
- Review Balance Sheet and Profit Loss Statement for audit.
- Charlie Riling moved to accept the Treasurers Reports. Robert Pickett Seconded. Motion Carried.

COMMITTEES

Budget: Scott Keefer - Treasurer

- Budget to be drafted in December and provide to D. Drudul for review in January 2018.

Membership: Dylan Drudul

- Per Charlie Riling, responsibility is that of the First Vice President. Bryce Miller to be identified as the committee lead accordingly.

Newsletter, Promotions, Website: Dylan Drudul

- Website updated by Dylan Drudul on 11/1/2017 (Conference items, Minutes, BOD updates).
- E-mail newsletter/update to be sent by year-end (December) to promote scholarships/provide a conference recap.
- Next newsletter to be sent in mid-spring (March) per past practice.

Scholarship: Scott Keefer (Absent)

- Website updated to include scholarship information and application.
- Scholarships sent to schools are to be post-marked by 1/8, with an award date no later than 1/22.
- Review of submittals to begin 1st of new year.
- Volunteers requested to assist with review.

OLD BUSINESS

25th Annual Conference - Harrisburg, PA – Dylan Drudul

- Activities to lengthen registration time/increase attendance:
 - Pre-registration to open mid-January for vendors (additional marketing opportunity) and those with certifications
 - Agenda to be drafted/sent out in March 2018.
 - Registration to open for everyone else in May 2018.
- Dylan Drudul to request potential conference topics from Dave Snyder and Robert Connelly, and follow-up with Bryce Miller to determine if any specific topics were requested during the 24th Annual Conference.

IECA Road Shows & Events- Dylan Drudul

- Location for the Spring 2018 will likely be Dover, Delaware.
 - Potential theme: shoreline restoration and sea level rise planning.
 - Clayton Ballard to provide some potential contacts.
 - Conference call scheduled between Dylan Drudul and Joanna to discuss the road show.
- Charlie Riling proposed a motion to approve a budget of not to exceed \$500 for a Chapter mixer at the IECA meeting. Any cost over \$500 would have to be brought back to the Board for approval. Robert Pickett Seconded. Motion Carried.

IECA Board Activity- Charlie Riling

- The New Jersey re-alignment was not approved per Charlie Riling. Charlie to discuss the week of November 6 during the IECA Board conference call.
- IECA fiscal year changed to 7/1 to 6/30 to better plan for the annual conference.
- By-law changes are being assessed.
- 2019 Annual Conference to be held in Denver.

New Business- Dylan Drudul

- Dylan made two submissions to the Partners for Excellence Program Submissions (Due November 20, 2017).
- Updates to MAC By-Laws planned for 2018. Brooke Schiavone, Charlie Riling, and Dylan to begin working draft in January 2018.
- IECA is working on means to increase Chapter exposure on their page (e.g., Chapter event pages, incorporation of regional events in the newsletter, dedicated event websites).

Robert Pickett motioned to adjourn. Butch Wilson seconded. Meeting adjourned at 12:44 PM.

Board of Directors Teleconference & Meeting Schedule – 2017	
Next Month's Meeting(s) Highlighted Below – Please Mark Your Calendars	
January 11, 2017, Wednesday, noon – 1 pm, teleconference	
February 1, 2017, Wednesday, noon – 1 pm, teleconference	
February 21, 2017, Tuesday, Region I IECA Environmental Connections, Atlanta, GA	
March 11, 2017, Saturday, 8 am – 12 pm, Double Tree Hotel, Richmond, VA	
April 5, 2016, Saturday, noon – 1 pm, teleconference	
May 10, 2017, Wednesday, noon – 1 pm, teleconference	
June 7, 2017, Wednesday, noon – 1 pm, teleconference	
July 12, 2017, Wednesday, noon – 1 pm, teleconference	
August 8, 2017, Wednesday, noon – 12 pm, teleconference	
September 7, 2017, Wednesday, noon – 1 pm, teleconference	
September 19, 2017 Tuesday, 4:00 – 5:00 pm, Board Meeting 24 th Annual Mac Conference, Richmond, VA	
September 19-21, 2017, 24 th Annual Mac Conference, Richmond, VA	
September 21, 2017, Thursday, noon – 1 pm. MAC IECA General Membership Meeting and election, Richmond, VA	
October 5, 2017, Wednesday, noon – 1 pm, teleconference	
November 1, 2017, Wednesday, noon – 1 pm, teleconference	
December 6, 2017, Wednesday, noon – 1pm, teleconference	