

Mid-Atlantic Chapter International Erosion Control Association (MAC/IECA) Board of Directors Meeting Minutes



www.macieca.org

Location: Teleconference
Date: August 1, 2018
Scheduled Time: 12:00 p.m.

Meeting called to order by Dylan Drudul at 12:03 p.m.

Attendance / Role Call:

Present:

Dylan Drudul (President)
Robert Connelly (Virginia Representative)
Clayton Ballard (Maryland Representative)
Dan Fisk (2nd Vice President)
Kyle Bickling (Virginia Representative)
Kimberly Edelman (secretary)
Paul Clement (Maryland Representative)
Jason Beeler (Virginia Representative)
Robert Pickett (Virginia Representative)
Scott Keefer (treasure)
Rob Lawson (Virginia Representative)
Butch Wilson (Maryland Representative)
Dale Foxwell (Maryland Representative)
Pat Menichino (Virginia Representative)
Dave Snyder (Pennsylvania Representative)

Excused Absence:

John Peterson (Virginia & DC Representative)
Bryce Miller (1st Vice President)
John Gonzalez (Maryland Representative)
Brooke Schiavone (Pennsylvania Representative)
Charles Riling (West Virginia Representative)
Carissa Agnese (Virginia Representative)

Not Present:

Craig Metzgar (New Jersey Representative)
Don Knezick (New Jersey Representative)
Mark Hardek (Pennsylvania Representative)
Thomas DiLoreto (Virginia Representative)
Roy Van Houten (Virginia Representative)

Secretaries Report: - Kimberly Edelman

- July Minutes approved as revised. Moved by P. Clement. R. Pickett second. Motion Carried.

Treasurers Report: Scott Keefer- Treasurer

- August balance sheet and Profit/Loss provided prior to meeting.
- Check received from IEAC and State of MD (for 2017 conference).
- Loss for the year is less than past years.
- B. Wilson moved to accept the Treasurers Report, P/L, and file for audit. K. Edelman Seconded. Motion Carried.

COMMITTEES

Budget: Scott Keefer – Treasurer

- Nothing to report.

Membership: Dylan Drudul

- Membership is up (3) in August to 195 members.

Newsletter, Promotions, Website: Dylan Drudul/Dan Fisk

- Sponsors/exhibitors updated on website and will be included on regular email blasts.
- Conference email blasts continue. Request that MAC Board members pass email blasts on to contacts.
- D. Fisk requesting registration checklists/cheat sheets from C. Riling.
- D. Drudul recommend Joanna from IECA.

Scholarship: Scott Keefer (Absent)

- D. Drudul request input re: scholarships to be offered for Denver IECA Conference (travel only, up to \$500).
- R. Pickett recommend that 2 sponsorships be allocated. D. Foxwell Seconded. Motion Carried.

OLD BUSINESS

25th Annual Conference - Harrisburg, PA – Robert Connelly/Dave Snyder

- R. Connelly recommend that posters be coordinated/prepared soon.
 - D. Snyder volunteer to coordinate posters.
- D. Drudul to design break-out room schedule boards, welcome board, exhibitor signs, etc.
 - R. Connelly recommended checking w C. Riling re: past signs.
- R. Connelly contacted past MAC marketing board, retained last board.
 - R. Connelly to coordinate new artwork and new boards. D. Drudul to send updated photographs for the boards.
 - Turn-around will be a few days.
- R. Connelly to reach out to J. Thompson regarding list of printables/signs for the conference.
- D. Snyder indicated we need badge holders (templates, sizes, etc.).
 - Another item to be requested from J. Thompson.
 - If necessary, badge kit to be purchased.
- D. Snyder indicated we also need easels.
 - D. Fisk to bring some. D. Snyder to check with hotel for easels.
- Rob, Kyle, Brook in charge of field trip.

- Anticipate two buses from Messiah College to provide transportation to those that want/need.
- D. Snyder requests Board distribution of email (sent 8/1/2018) to Dickinson College to other contacts.
- Panel Discussion to provide appreciation of different professions on a given project.
 - Dewberry, D. Drudul, and Gannet Flemming are back-up parties for the Panel Discussion.
- D. Snyder recommend that vendors/exhibitors as well as presenters are requested to reach out to contacts.
 - J. Beeler to address vendors/exhibitors.
- D. Snyder making t-shirts for IECA-MAC – to be provided to college professors and students. T-shirts can be purchased for \$10 and proceeds will go to the scholarship fund.
- P. Clement reviewed agenda and commended content.
- D. Drudul confirmed that conference promoting 9 PDHs.
- D. Drudul recommend that DEP contact be provided email to send out to Harrisburg DEP personnel.
- R. Connelly request that D. Drudul prepare a flyer to be posted in break-rooms, etc. Request that every person send the flyer to 3 people.
 - D. Snyder recommended that the press-release he's provided be used as a template.
- R. Lawson request input re: how one provides sponsorship for golf tournament.
 - S. Keefer recommend that D. Drudul provide a form and the check be provided directly to S. Keefer. Receipt to be provided.
 - Sponsorship companies to be added to website, email blasts.
- R. Lawson coordinating with golf course re: contract and participants
 - D. Fisk to provide list of golfers.
 - D. Drudul to provide contract information.
 - S. Keefer to provide deposit amount.
- Hagerstown/Frederick, MD recommended as 2019 conference location.

IECA Road Shows & Events - Dylan Drudul

- WSSI Gainesville office identified as Road Show locations for June/July 2019. Content to be identified by WSSI.

IECA Board – Charlie Riling (Absent)

- Nothing to report.

New business - Dylan Drudul

- T. Master submitted resignation effective on Friday (July 27, 2018).
- R. Connelly recommend wait approximately 7 days and send an Edible Arrangement.
 - S. Keefer to purchase via MAC credit card.
 - Include a request to call the house before delivery.
- Steve Zwilling (At Large Representative) resigned from the IECA-MAC board. Clint McAfoos interested as being a PA Representative in S. Zwilling's place. D. Drudul nominate C. McAfoos and recommend a vote be taken at the next Board meeting.

- D. Snyder recommend a MAC Chapter Achievement Award – awarded every 2 years. Awarded by President for contributions to the IECA-MAC. Originally to be called the C. Riling award or perhaps the T. Master’s award.
 - D. Fisk second C. Riling as a Lifetime Achievement Award.
 - Several comments re: the naming of the award, not utilizing participant names.

R. Connelly motioned to adjourn. K. Edelman seconded. Meeting adjourned at 1:12 pm.

Board of Directors Teleconference & Meeting Schedule – 2018
Next Month’s Meeting(s) Highlighted Below – Please Mark Your Calendars
January 10, 2018, Wednesday, noon – 1 pm, teleconference
February 7, 2018, Wednesday, noon – 1 pm, teleconference
February 12, 2018, Monday, Region1 IECA Environmental Connections, Long Beach, CA
March 10, 2018, Saturday, 8 am – 12 pm, Radisson Hotel, Harrisburg, PA
April 4, 2018, Wednesday, noon – 1 pm, teleconference
May 2, 2018, Wednesday, noon – 1 pm, teleconference
June 6, 2018, Wednesday, noon – 1 pm, teleconference
July 11, 2018, Wednesday, noon – 1 pm, teleconference
August 1, 2018, Wednesday, noon – 12 pm, teleconference
September 5, 2018, Wednesday, noon – 1 pm, teleconference
September 18-20, 2018, 25 th Annual MAC Conference, Harrisburg, PA
September 18, 2018 Tuesday, 4:00 – 5:00 pm, Board Meeting 25 th Annual Mac Conference, Harrisburg, PA
September 20, 2018, Thursday, noon – 1 pm. – MAC-IECA General Membership Meeting and election, Harrisburg, PA
October 3, 2018, Wednesday, noon – 1 pm, teleconference
November 7, 2018, Wednesday, noon – 1 pm, teleconference
December 5, 2018, Wednesday, noon – 1pm, teleconference