

Mid-Atlantic Chapter International Erosion Control Association (MAC/IECA) Board of Directors Meeting Minutes



www.macieca.org

Location: Teleconference
Date: Sept 4, 2018
Scheduled Time: 12:00 p.m.

Meeting called to order by Dylan Drudul at 12:04 p.m.

Attendance / Role Call:

Present:

Dylan Drudul (President)
Robert Connelly (Virginia Representative)
Dan Fisk (2nd Vice President)
Kyle Bickling (Virginia Representative)
Kimberly Edelman (Secretary)
Jason Beeler (Virginia Representative)
Scott Keefer (Treasurer)
Butch Wilson (Maryland Representative)
Dale Foxwell (Maryland Representative)
John Peterson (Virginia & DC Representative)
Bryce Miller (1st Vice President)
Brooke Schiavone (Pennsylvania Representative)
Dave Snyder (Pennsylvania Representative)
Roy Van Houten (Virginia Representative)
Ryan Schultze
Clint McAffoos

Excused Absence:

Paul Clement (Maryland Representative)
Pat Menichino (Virginia Representative)

Not Present:

Craig Metzgar (New Jersey Representative)
Don Knezick (New Jersey Representative)
Mark Hardek (Pennsylvania Representative)
Thomas DiLoreto (Virginia Representative)
Clayton Ballard (Maryland Representative)
Robert Pickett (Virginia Representative)
Rob Lawson (Virginia Representative)
John Gonzalez (Maryland Representative)
Charles Riling (West Virginia Representative)
Carissa Agnese (Virginia Representative)

Secretaries Report: Kimberly Edelman

- August Minutes approved as drafted. Moved by D. Foxwell. J. Beeler second. Motion Carried.

Treasurers Report: Scott Keefer - Treasurer

- First time in year that we are not in the red.
- Membership dues received quarterly now.
- New line item created to account for checks received in 2018 for 2017 conference.
- September balance sheet and Profit/Loss provided prior to meeting.
- K. Edelman moved to accept the Treasurers Report, P/L, and file for audit. J. Beeler Seconded. Motion Carried.

COMMITTEES

Budget: Scott Keefer – Treasurer

- Nothing to report.

Membership: Dylan Drudul and Bryce Miller

- Membership is up (1) since August to 196 members.

Newsletter, Promotions, Website: Dylan Drudul/Dan Fisk

- Sponsors/exhibitors updated on website and will be included on regular email blasts.
- Conference email blasts continue. Request that MAC Board members pass email blasts on to contacts.
- Board of Directors updated.
- SSL website security certification purchased from Go-Daddy for a 2-year period is still being implemented.
 - S. Keefer has provided necessary information to hopefully complete the process.
- Troubleshooting the MAC website as it is not rendering properly from mobile devices. Website is out of date and the template needs to be updated.
 - To be put on the backburner as a winter project.

Scholarship: Scott Keefer

- Nothing to report.

OLD BUSINESS

25th Annual Conference - Harrisburg, PA – Dave Snyder/Robert Connelly

- Vendors to be charged a fee \$115/booth (table, waste basket, drapes) – charge accounted for in the budget.
 - Compensating for charge in streamlining meals. Requesting input regarding realistic numbers for meals.
- D. Snyder making t-shirts for IECA-MAC – to be provided to college professors and students. T-shirts can be purchased for \$10 and proceeds will go to the scholarship fund.
- R. Connelly is coordinating signs/posters.
- D. Fisk using a template to create nametags.
 - Draft to be provided tomorrow.
 - Clear plastic holders to be provided.
- D. Drudul compiling student and professor registration as well as a speaker list to be provided to D. Fisk for creation of nametags.

- Requesting any information that others have regarding colleges/student attendance for nametags.
- D. Drudul to develop credit card registration forms.
- D. Fisk to check PayPal login and potential to use phone accessory to process on-site registrations.
- D. Fisk has 50/50 tickets. Volunteer to take over raffle in the event that C. Riling is unable to make the conference.
- D. Drudul request pictures to compile a 25th Anniversary Presentation. To reach out to C. Riling to obtain past presentation. R. Connelly also recommend bringing in any MAC attire, etc.
- D. Drudul require technical rooms/numbers in order to finalize the agenda.
 - No printed agendas to be provided. Link to website to be provided on MAC website.
- D. Snyder requesting easels and laptops/projectors. R. Connelly is bringing a laptop/projector. K. Blickling can bring a laptop and projector as well. B. Wilson to confirm if he can bring a projector as well.
- Field trip to leave from Messiah College. Headcount to be obtained at the time of registration to travel can be coordinated.
- D. Drudul to provide a list of outstanding items/positions needed to support the conference.
- 2019 Conference to be held in Frederick, MD.

IECA Road Shows & Events - Dylan Drudul

- WSSI Gainesville office identified as Road Show locations for spring/early-summer 2019. Content and presentation (likely on BMPs) to be identified by WSSI.

IECA Board – Charlie Riling (Absent)

- D. Drudul running for an open spot.
- Shannon Aud (Membership Coordinator) has departed IECA.

New business - Dylan Drudul

- MAC Presidential nominee required.
- Remaining officers to advise if they will be re-running for 2019. S. Keefer, K. Edelman, D. Fisk agree to continue to serve in current positions in 2019.
- Two new Board nominations
 - Clint McAfoos - PA Representative
 - Ryan Schultze – Maryland Representative
 - J. Beeler moved to accept the nominations. K. Edelman second. Motion carried.

B. Schiavone motioned to adjourn. D. Snyder seconded. Meeting adjourned at 1:04 pm.

Board of Directors Teleconference & Meeting Schedule – 2018
Next Month's Meeting(s) Highlighted Below – Please Mark Your Calendars

~~January 10, 2018, Wednesday, noon – 1 pm, teleconference~~
~~February 7, 2018, Wednesday, noon – 1 pm, teleconference~~
~~February 12, 2018, Monday, Region1 IECA Environmental Connections, Long Beach, CA~~
~~March 10, 2018, Saturday, 8 am – 12 pm, Radisson Hotel, Harrisburg, PA~~
~~April 4, 2018, Wednesday, noon – 1 pm, teleconference~~
~~May 2, 2018, Wednesday, noon – 1 pm, teleconference~~
~~June 6, 2018, Wednesday, noon – 1 pm, teleconference~~
~~July 11, 2018, Wednesday, noon – 1 pm, teleconference~~
~~August 1, 2018, Wednesday, noon – 12 pm, teleconference~~
~~September 5, 2018, Wednesday, noon – 1 pm, teleconference~~
September 18-20, 2018, 25th Annual MAC Conference, Harrisburg, PA
September 18, 2018 Tuesday, 4:00 – 5:00 pm, Board Meeting 25th Annual Mac Conference, Harrisburg, PA
September 20, 2018, Thursday, noon – 1 pm. – MAC-IECA General Membership Meeting and election, Harrisburg, PA
October 3, 2018, Wednesday, noon – 1 pm, teleconference
November 7, 2018, Wednesday, noon – 1 pm, teleconference
December 5, 2018, Wednesday, noon – 1pm, teleconference