

Mid-Atlantic Chapter International Erosion Control Association (MAC/IECA) Board of Directors Meeting Minutes



www.macieca.org

Location: Teleconference
Date: February 7, 2018
Scheduled Time: 12:00 p.m.

Meeting called to order by Dylan Drudul at 12:04 p.m.

Attendance / Role Call:

Present:

Dylan Drudul (President)
Dan Fisk (2nd Vice President)
Paul Clement (Maryland Representative)
Charles Riling (West Virginia Representative)
Brooke Schiavone (Pennsylvania Representative)
Kimberly Edelman (Secretary)
Tom Master (Maryland Representative)
Robert Connelly (Virginia Representative)
John Peterson (Virginia & DC Representative)
Dave Snyder (Pennsylvania Representative)
Jason Beeler (Virginia Representative)
Mark Hardek (Pennsylvania Representative)
Butch Wilson (Maryland Representative)
Robert Pickett (Virginia Representative)
Clayton Ballard (Maryland Representative)

Excused Absence:

John Gonzalez (Maryland Representative)
Scott Keefer (Treasurer)
Carissa Agnese (Virginia Representative)
Scott Keefer (Treasurer)

Not Present:

Craig Metzgar (New Jersey Representative)
Don Knezick (New Jersey Representative)
Kyle Bickling (Virginia Representative)
Steve Zwilling (At Large Representative)
Thomas DiLoreto (Virginia Representative)
Dale Foxwell (Maryland Representative)
Robert Lawson (Virginia Representative)
Pat Menichino (Virginia Representative)
Bryce Miller (1st Vice President)
Roy Van Houten (Virginia Representative)

Presidents Message: Dylan Drudul

- No report.

Secretaries Report: Kimberly Edelman - Secretary

- December Minutes to be provided by Bryce Miller for approval at the March meeting.
- January Minutes approved as amended. Moved by P. Clement. C Riling second. Motion carried.

Treasurers Report: Scott Keefer- Treasurer (Absent)

- Received dues from IECA for Oct-Dec since submittal of draft report
- Money from Maryland SHA remains outstanding
- Pickett moved to accept the Treasurers Reports and file for audit. P Clement Seconded. Motion Carried.

COMMITTEES

Budget: Scott Keefer - Treasurer (Absent)

- Nothing to report. Budget approved Jan.

Membership: Dylan Drudul

- Down 4 members: currently 161 members

Newsletter, Promotions, Website: Dylan Drudul/Dan Fish

- Content for spring newsletter requested. Targeted for April/May delivery.
- Website updated with MAC Conference and Road Show information. To be updated as more information becomes available-

Scholarship: Scott Keefer (Absent)

- Scholarship was awarded to Joshua Baey at VA Military Institute for \$1,000. Award letter sent the beginning of January.
- Remining \$2,000 retained.

OLD BUSINESS

25th Annual Conference - Harrisburg, PA – Dave Snyder/Robert Connelly

- Several colleges/universities contacted by Dave Snyder (email then a foll-up call): PSU Harrisburg; Messiah; Harrisburg Area Community College; Dickinson; and Stevens Tech.
 - Targeted universities (Dept. Chair/Professor) with an Environmental Science program.
 - Invitation to be provided to interested universities to attend the March 10 committee meeting with an invitation to attend (Dave to craft email/letter for invitation). Per DDrudul recommendation in invitation to come after MAC business (after noon). DSnyder intends to rather be flexible to individual schedules/timing preferences and accommodate accordingly.
- Request for volunteers to contact Top 25 universities list distributed by Dave Snyder (email dated 2/6/18).
 - Potential for future jobs should be an item discussed when contacting colleges/universities.
 - Joanna (University Partners) should be copied on all email distributions to colleges so that so she's aware of our effort and can follow-up through University Partners.

- Promotion of the Conference is the main focus. Recommendations welcome.
 - R. Connelly request to keep agencies in mind and/or calendar notes re: conference date.
 - Still requesting contact for Home Builders Assoc.
 - PA Conservation Districts and PADEP contacted by R. Pickett.
 - C. Riling to contact the Turnpike Commission.
- March 10 conference meeting.
 - Breakfast from 7:15-8am
 - Facility tour to be scheduled for around 10am.
- Draft registration page up. Link sent by DFisk.
 - C. Riling to obtain code from hotel as well as a customized link for hotel registration for the link.
 - To give live, D. Fisk still requires final prices for each category of registration and options (e.g., meals, guests).
 - Links to be provided for details and specifics re: conference, exhibitors, schedule.
 - D. Drudul has existing MAC landing page set-up and will coordinate with IECA for their landing page.
 - Initial input, site currently doesn't allow to choose for more than one person for golf.
 - Any additional feedback requested.
 - Registration page to be update as conference planning moves forward.
- Conference cost depends on food and beverage package (major expense).
 - Target is \$100 profit on F&B/person.
 - F&B cover/person typically about \$175.
 - Revisited the need to add cost/head to cover additional registration effort/fees. \$15 remains the recommended increase/person. 2017 conference fee was \$275 for member \$325 for non-member.
- D. Snyder/C. Riling to develop per head costs next week.
 - Evaluate potential to reduce student rate (e.g., no fee assessed for the day a student is presenting, discount rate for volume by college/university, cost reduction for moderators)
 - Recommendations for costing: assume 100 people for socials and Day 1 meals; reduce to 75 for breakfast, 50 for lunch Day 2; revisit and potentially further reduce Day 2 breakfast.
- Tom Master to set-up golf time for March 9. Requesting interested participants and recommendations for local venues (within 15-20 minutes).
 - Dauphin Highlands
 - Liberty Forge.
 - West Shore
 - Valley Green
 - Eagles Crossing

IECA Road Shows & Events- Dylan Drudul

- Call for abstracts are out, about 5 received (incl. Filtrexx and private consultants).
- A presentation or two anticipated from DENREC on coastal resiliency.
- Clayton Ballard (RK&K) to submit abstract for presentation.
- Chapter meeting on Monday at Annual Conf. 30-35 members in MAC area to be attending. Invitations being sent by D. Drudul to elicit membership.

IECA Board Activity- Charlie Riling

- IECA continues to prepare for Annual Conference.
- Membership dues to increase in July (10-15%). Only membership to not be increased is Student Membership. Service fee/membership is about \$150, attempt to compensate for out of pocket fees to provide membership benefits.
- C Riling requesting comments for the Board and will continue to provide updates.
- D Drudul to add additional budget in chapter dues.

New Business- Dylan Drudul

- None to report.

Charlie Riling motioned to adjourn. Kimberly Edelman seconded. Meeting adjourned at 1:02 PM.

Board of Directors Teleconference & Meeting Schedule – 2018
Next Month's Meeting(s) Highlighted Below – Please Mark Your Calendars
January 10, 2018, Wednesday, noon – 1 pm, teleconference
February 7, 2018, Wednesday, noon – 1 pm, teleconference
February 12, 2018, Monday, Region1 IECA Environmental Connections, Long Beach, CA
March 10, 2018, Saturday, 8 am – 12 pm, Radisson Hotel, Harrisburg, PA
April 4, 2018, Wednesday, noon – 1 pm, teleconference
May 2, 2018, Wednesday, noon – 1 pm, teleconference
June 6, 2018, Wednesday, noon – 1 pm, teleconference
July 11, 2018, Wednesday, noon – 1 pm, teleconference
August 1, 2018, Wednesday, noon – 12 pm, teleconference
September 5, 2018, Wednesday, noon – 1 pm, teleconference
September 18-20, 2018, 25 th Annual MAC Conference, Harrisburg, PA
September 18, 2018 Tuesday, 4:00 – 5:00 pm, Board Meeting 25 th Annual Mac Conference, Harrisburg, PA
September 20, 2018, Thursday, noon – 1 pm. – MAC-IECA General Membership Meeting and election, Harrisburg, PA
October 3, 2018, Wednesday, noon – 1 pm, teleconference
November 7, 2018, Wednesday, noon – 1 pm, teleconference
December 5, 2018, Wednesday, noon – 1pm, teleconference